Educator Development and Feedback System (EDFS)

**Website Enhancements: November 13**

Observations

* + *Enhancement:*  Ability to select *Add New Indicator* which will cause a new Evidence/Feedback text box to appear.
  + *Why did we make this change?* Now, instead of having to select which indicator you are adding in the middle of the observation, you can add a blank indicator, type your evidence and feedback, and afterwards decide which indicator your evidence reflects.
  + *Enhancement:* Observations are automatically saved every 10 minutes, and there is an additional *Save* button that users can select at any point to save their work.
  + *Why did we make this change?* Saving is important- we don’t want any work lost! Also, selecting the save button formerly brought the evaluator to the observation home page. Users were saving often- so we adjusted the website to allow the user to select save without being redirected to the observation homepage.
  + *Related Enhancements:*
    - * Functionality to more quickly create a PDF of observations, which can then be printed.
      * Increased size of text boxes on observations, so that it is easier to see what you are writing.
      * Each evidence/feedback text box is connected to the rubric down to the element level (previously only the standard and indicator was listed). Adding the element level allows evidence and feedback to be more specific.

Email Notifications

* + *Enhancement:* Daily status email for evaluators.
  + *Why did we make this change?* In addition to weekly summary emails the evaluator receives, they will receive an email each day IF any employee has:
    - * *Submitted their self-assessment*
      * *Submitted their goals*
      * *Submitted their action steps*

The evaluator will not receive an email if none of their educators have made changes to their EDFS page.

Evaluations

* + Functionality to more quickly create a PDF of an evaluation, which can then be printed.

**What is Coming NEXT in the EDFS?**

* + Observations and artifacts will automatically filter into an Educator’s evaluation as evidence to inform and supporting the Evaluator’s ratings.
  + A new ‘Meetings’ section which will help evaluators and educators manage their meetings with one another.
  + More information on evaluator’s daily emails including notification of artifacts and comments.