

DISPATCH



from the Office of Educator Effectiveness

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2-Minute Survey

Please take [this survey](#) so that we can provide what you need as the year continues.

Impending Deadlines

November 1 (TODAY):

Approval of all goals and action plans for educators

November 15

Completion of at least one observation for all educators

Upcoming Trainings

We will continue to provide trainings for educators in the month of November on choosing and uploading artifacts, and the formative/summative processes. We are still finalizing dates with the BTU and will post them to My Learning Plan as soon as they are available. We will also provide PD on conducting observations and providing feedback.

EDFS Updates

For routine maintenance and critical updates related to HR data and improvements, the EDFS may be down on occasion, but these maintenance events will not last longer than 30 minutes at a time. We appreciate your flexibility with this.

The attached document contains a summary of the October Enhancements and Updates to the EDFS, which includes assigning evaluation plans, goals and action steps, artifacts, observations, and general website enhancements.

Formative Assessments

Formative Assessment is the process used to assess both progress toward goals and performance on standards. This process may take place at any time during the cycle of evaluation, but typically takes place at mid-cycle. This process can also initiate a plan change before the end of a cycle.

Attached to this *Dispatch*, please find a guidance document to support your completion of formative assessments for educators. Additionally, please do not hesitate to contact us for additional resources including worksheets for completing formative assessments and exemplar formative assessments from other schools in the BPS.

EDFS Submission Stats

We appreciate your diligence in completing each step of the process. As of November 1 at 5:02 pm, you have:

- 98% plans activated
- 97% self-assessments submitted
- 85% goals submitted
- 73% goals approved
- 52% action steps submitted
- 35% action steps approved

Keep up the hard work through these final hours, and please be in touch if we can support you in any way.

